

Amador County Wine Heritage District  
**Board of Directors Meeting**  
Tuesday, February 3, 2025 | 9:00 AM  
9313 Pacific St, Plymouth, CA

**AGENDA**

**9:00AM - 10:00AM**

1. Call to order
2. Adoption of Agenda
3. Establishment of quorum
4. Conflict of interest disclosure
5. Approval of January meeting minutes (*Action Item*)
6. Approval of November 2025 financial reports (*Action Item*)

**10:00AM - 10:10AM**

7. Executive Directors Report

**10:10AM - 10:25AM**

8. Public Comment - *Two (2) minute time limit applies to the Public Comment speakers.*
9. WHD Assessment

**10:25AM - 10:40AM**

10. Recommendation from Policy Committee: Motion to approve Mileage Reimbursement Policy.
11. Approval of Committee Charters (*Action Item*)
  - Finance Committee Charter
  - Audit Committee Charter
  - Policy Committee Charter
  - Events Committee Charter
  - Marketing Committee Charter
  - Education Committee Charter

Recommendation from Policy Committee: Motion to approve the Committee Charters as presented.

12. Recommendation: Motion to appointment Matt Zaldivar as a committee member to the Marketing Committee (*Action Item*)

**10:40AM - 11:00AM**

16. Committee Reports

Education Committee

Marketing Committee

Event Committee

Finance Committee

Policy Committee

**11:00AM - 11:15AM**

17. New Business

**11:15AM - NOON**

18. Closed Session: Social Media Policy - (Gov. Code § 54956.9(d)(2))

19. Report Out of Closed Session

- Announcement of reportable action(s)

**NOON**

20. Adjournment

Notice to Public: Public comment will be heard as noted on the agenda. In the interest of facilitating the meeting, a two (2) minute time limit applies to the Public Comment speakers. Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with disability, as required by law. Any such request must be made in writing to Megan Van Hook - Interim Executive Director at Megan@AmadorWine.com. Persons needing disability-related modifications or accommodations to participate in the public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the office of Megan Van Hook - Interim Executive Director at 209-245-6992 at least 48 hours prior to the meeting.