

Draft Meeting Minutes
Amador County Wine Heritage District
Policy Committee Meeting
11:00 AM Tuesday, July 15, 2025

CALL TO ORDER

- The meeting was called to order at 11:03 by John Di Stasio.

CONFLICT OF INTEREST

- No conflict of interest stated

ESTABLISHMENT OF QUORUM

Present: Chair John Di Stasio and Jeff Runquist

- Absent: Beth Jones
- A quorum was established

CONFLICT OF INTEREST

- No conflict of interest stated at this time.

MEETING MINUTES

- Meeting minute approved tabled until next meeting.

PUBLIC COMMENT

- None at this time.

REVIEW AND APPROVAL

- Vendor/ Independent Contractor Hiring Policy
 - Include Purpose & Statement
 - Remove check list and create Policy which can then be turned into a check list for staff
- Finance Policy
 - Include Purpose & Statement
 - Remove check list and create Policy which can then be turned into a check list for staff

NEW BUSINESS

- Create Legislation Policy with purpose, statement, and include board members and committee members.
- Create retention policy and present at next meeting
- Reviewed Memorandum from Delfino Madden and the decision was made to pass along to the Board of Directors for review and next steps.
- Create check list for leadership changes

ADJURNMENT

Jeff Runquist made a motion to adjourn the meeting

- Second by John Di Stasio
- Meeting adjourned at 12:37PM