

Draft Meeting Minutes
Amador County Wine Heritage District
Policy Committee Meeting
11:00 AM Tuesday, June 24, 2025

CALL TO ORDER

- The meeting was called to order at 11:05 by Robert D'Agostini.

CONFLICT OF INTEREST

- No conflict of interest stated

ESTABLISHMENT OF QUORUM

Present: Chair Robert D'Agostini, Beth Jones, and Jeff Runquist

- Absent: Robert Morse
- A quorum was established

CONFLICT OF INTEREST

- No conflict of interest stated

MEETING MINUTES

Beth made a motion to approve May 2025 meeting minutes.

- Seconded by Jeff Runquist
- The vote was unanimous.
- Motion approved

PUBLIC COMMENT

- None at this time

REVIEW AND APPROVAL

- Vendor/ independent Contractor Hiring Policy
 - Create a check list for onboarding
 - Include Announce opportunity (if applicable), Accept vendor applications, Review for conflict of interest, Compare with other vendor applicants (if any)

Beth made a motion to recommend the Board of Directors approve the Vendor and Independent Contractor Agreement with the changes of Vendor of agent on page two of the Vendor agreement.

- Seconded by Jeff Runquist
- The vote was unanimous.
- Motion approved

The committee agrees to table the sign policy discussion.

- Discussion regarding the AVA sign policy and revisions to fit within the WHD guidelines.
Creating district-specific wayfinding signs to streamline the process.

NEW BUSINESS

- Discussion of providing the Executive Director with a company phone to be able to pass off for vacation or family time.
- Possibly time stamping the website to show members the timely and accurate website to reflect current information and updates.
- Check with website host if we can feed information from Instagram to website.

ADJURNMENT

Jeff Runquist made a motion to adjourn the meeting

- Second by Beth Jones
- Meeting adjourned at 12:22PM