

Amador County Wine Heritage District
Board of Directors Meeting
Tuesday, September 2, 2025 | 9:00 a.m.
9313 Pacific St, Plymouth, CA

AGENDA

9:00AM - 9:10AM

1. Call to order
2. Establishment of quorum
3. Conflict of interest disclosure
4. Motion to approve August meeting minutes
5. Motion to approve July Financial reports

9:10AM - 9:20AM

11. Executive Directors Report
 - Barbera Festival Update

9:20AM - 9:40AM

12. Public Comment - *Two (2) minute time limit applies to the Public Comment speakers.*
13. WHD Assessment
 - Follow up Memo from Delfino Madden
 - Assessment Collection

9:40AM - 10:10AM

- On behalf of the Policy Committee a motion to approve Endorsement and Advocacy Policy.
- On behalf of the Policy Committee a motion to approve Finance Policies.
- On behalf of the Policy Committee a motion to approve Disbursement Request Form.
- On behalf of the Policy Committee a motion to approve Vendor/Independent Contractor Policy.
- On behalf of the Policy Committee a motion to approve Document Retention and Destruction Policy.
- On behalf of the Policy Committee a motion to approve Owner's Designee Form.
- Property lease and sublease discussion.

10:10AM - 11:00AM

14. Committee Reports

Education Committee

Marketing Committee

- MKW Creative Project Update

Event Committee

Finance Committee

Policy Committee

11:00AM - 11:25AM

15. New Business

- Discussion on filling three open Board seats for the upcoming election, including outreach efforts among current Board members to encourage candidate recruitment.
- Discussion on Voting Formula.
- Discussion on accounting firm selection.
- Response to media on Assessment District formations.

11:25AM - NOON

16. Closed Session

NOON

17. Adjournment

Notice to Public: Public comment will be heard as noted on the agenda. In the interest of facilitating the meeting, a two (2) minute time limit applies to the Public Comment speakers. Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with disability, as required by law. Any such request must be made in writing to Megan Van Hook - Interim Executive Director at Megan@AmadorWine.com. Persons needing disability-related modifications or accommodations to participate in the public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the office of Megan Van Hook - Interim Executive Director at 209-245-6992 at least 48 hours prior to the meeting.