

Draft Meeting Minutes
Amador County Wine Heritage District
Board of Directors Meeting
9:00 AM Tuesday, June 3, 2025
9313 Pacific St, Plymouth, CA 95669

Attendees: Kathleen Mahan, John Di Stasio, Robert D'Agostini, Matt Zaldivar, Jeff Runquist, Scott Harvey, Megan Van Hook, and Elisheva Gurarieh, Daisy D'Agostini

CALL TO ORDER

- The meeting was called to order at 9:04AM by Kathleen Mahan.

ESTABLISHMENT OF QUORUM

Present: Kathleen Mahan, John Di Stasio, Matt Zaldivar, Jeff Runquist, Robert D'Agostini, and Scott Harvey.

- Absent: Paul Sobon
- A quorum was established

CONFLICT OF INTEREST DISCLOSURE

- No conflict of interest stated

Moving forward, Public Comment will be heard prior to any action items to ensure compliance with the Brown Act.

Robert D'Agostini made a motion to approve May 2025 meeting minutes.

- Second by Scott Harvey
- The vote was unanimous
- Motion approved

Scott Harvey made a motion to approve Special Board Meeting Minutes from May 27, 2025.

- Second by Matt Zaldivar
- The vote was unanimous
- Motion approved

Scott Harvey made a motion to approve April Financial reports.

- Second by Matt Zaldivar
- The vote was unanimous
- Motion approved

DIRECTOR REPORT

Thank you to Kathleen Mahan for attending Plymouth City Counsel meeting in Megan Van Hook's absence while she was out of the office for a family emergency. Kathleen was able to secure \$5,000 in TOT funds for Amador Four Fires.

Wine Heritage

Update on the ACWHD 1st quarter payment status, noting 24 unpaid wineries and 53 paid wineries, totaling 77 wineries.

Collection fees with HDL, noting that they will not charge a 25% collection fee until further notice.

Amador County returned Operating Agreement by the Board of Supervisors is missing page, Megan will be going down to the County office after the meeting to pick up the signed copy.

Wine Institute

The CAWG meeting discussed a proposed bill to mandate that wines labeled as "American" in California must contain 100% American fruit, addressing current TTB standards that allow up to 25% foreign wine. The bill aims to enhance consumer transparency and support local growers. California produces over 80% of U.S. wine, and the bill could set a national precedent. Concerns about potential unintended consequences, such as wineries labeling as Chilean, were raised. The bill's enforcement would involve the Alcohol Beverage Control (ABC) investigating complaints. Feedback from regional representatives will inform the next steps, including potential legislative action.

Barbera Festival

Hired an event coordinator to handle logistics surrounding Barbera Festival.

Funds

Timeline for moving accounts from the AVA to the AWHF and the process for returning pro-rated dues will be set for June 30, 2025.

Scott Harvey made a motion to approve the New Hire Packet.

- Second by Jeff Runquist
- The vote was unanimous
- Motion approved

Scott Harvey made a motion to approve the Employee Handbook.

- Second by Jeff Runquist
- The vote was unanimous
- Motion approved

Scott Harvey made a motion to Certificate of Liability Insurance Requirement for Event Participation Policy.

- Second by Matt Zaldivar
- The vote was unanimous
- Motion approved

Robert D'Agostini made a motion to ratify Education Committee members as Scott Harvey, Matt Zalivar, Daisy D'Agostini, and Lorenzo Muslia as Education Committee members.

- Second by Jeff Runquist
- The vote was unanimous
- Motion approved

Robert D'Agostini made a motion to ratify the Marketing & Events Committee as Matt Zalivar as Chair and appoint Matt Zalivar and Jeff Runquist as Board Members, Anamekia Kegg, Megan Foley, Spencer Jones, Daisy D'Agostini, and Lorenzo Muslia as the roaster.

- Second by John Di Stasio
- The vote was unanimous
- Motion approved

COMMITTEE REPORTS

Education Committee: No Meeting was held. Meetings will be held on the last Tuesday of each month at 10AM

Marketing & Event Committee: First meeting with new Chair Matt Zalivar and will focus on Marketing Summit
Finance Committee: Seeking accounting firms

Policy Committee: The Policy Committee is continuing to work on new policies.

NEW BUSINESS

- Scott Harvey made a motion to approve Membership Roaster Privacy and Communication Policy.
 - Second by Matt Zaldivar
 - The vote was unanimous
 - Motion approved

Matt Zaldivar and Holger Hornish will be meeting with Nicole Shebl from Honeysuckle to conduct an exit interview.

PUBLIC COMMENT

Elisheva

- Recommended ARC cater Barbera Festival
- Include Additional information in newsletter about Committee Meeting links to website

CLOSED SESSION

- The Board entered into a closed session at 10:32 AM pursuant to Government Code § 54957 to discuss compensation for the Interim Executive Director.
The Board reconvened in an open session at 10:50 PM.

DISCUSSION

An offer letter, job description, health plan, dental, vision, and retirement for the Executive Director will be created.

ADJURNMENT

- a. Motion to adjourn made by Robert D'Agostini
 - Second by Scott Harvey
 - Meeting adjourned at 10:53PM