

**Finance Committee**  
Amador Wine Heritage District  
Agenda  
Tuesday, April 22<sup>nd</sup> | 8:30AM

Call to order

2. Establishment of quorum
3. Conflict of interest disclosure
4. Review and approve March meeting minutes

Notice to Public: Public comment will be heard as noted on the agenda. In the interest of facilitating the meeting, a two (2) minute time limit applies to the Public Comment speakers. Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with disability, as required by law. Any such request must be made in writing to Megan Van Hook - Interim Executive Director at Megan@AmadorWine.com. Persons needing disability-related modifications or accommodations to participate in the public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the office of Megan Van Hook - Interim Executive Director at 209-245-6992 at least 48 hours prior to the meeting.

1. Review financials
  - a. Balance Sheet
  - b. Budget vs. Actual (quarterly)
  - c. Profit & Loss
  - d. Profit & Loss by Class
  - e. Expense by Vendor
2. Review Expenses paid year to date
3. Outline a procedure to create a budget
  - a. Timing
  - b. Requests for funding
4. Metric to measure foot traffic
  - a. Number of wineries
  - b. Location
  - c. Confidential or Public
5. Committed Funds to Comarketing Projects
  - a. What projects
  - b. Last for what term
6. Reporting Format
  - a. What format will our report to the board take?

7. Chart of accounts
  - a. Format
  - b. Tweaks adjustments
8. Accounting help
  - a. Services available
  - b. Cost
9. New business
10.      Public comment
11.      Meeting adjourn

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